



Libras, Inc.
Annual Report
2015-2016

President's report – Rebecca Miller (Trinity International University)

The major event of this year has been the celebration of the 50th anniversary of LIBRAS' founding. LIBRAS has a long history of providing a point of connection and collaboration between its member libraries, and it continues to play this significant role today. Due to scheduling the celebration was postponed to the spring annual meeting. The meeting was hosted by Columbia College Chicago. Brian Bannon, Commissioner of the Chicago Public Library spoke about the future of libraries.

Another significant event was the admission of Roosevelt University, the 18th library to join LIBRAS. The LIBRAS libraries were pleased to welcome Roosevelt to our community and hope that they will play an active role in the organization.

LIBRAS has also continued to pursue non-profit status, working with a lawyer to file the necessary tax forms. This has been an expensive process and has used much of the surplus that LIBRAS has been trying to spend down in previous years. LIBRAS now needs to file taxes, and the lawyer has submitted back taxes for years that we missed and has determined that we do not owe any past taxes. The next step will be to officially apply for non-profit status.

Constellation, the institutional repository supported by LIBRAS continues to be beneficial to the libraries making use of it. Saint Xavier University began using Constellation. The host server was moved to a new installation. We created a steering committee consisting of one member from each school using Constellation, headed by the person in charge of Constellation maintenance. This committee will help guide decisions about the future of the institutional repository.

Meetings, including SIG and administrative meetings, have continued to have good attendance. Clearly, members continue to value the opportunities LIBRAS provides to build relationships and grow in knowledge with librarians at similar institutions. LIBRAS appears to be positioned well to continue this role in coming years.

Officers and Appointees to Standing Committees:

Officers:		
President	Rebecca Miller	Trinity International University
Vice President	Shannon Wenzel	University of St. Francis
Secretary	Michelle Oh	Lake Forest College
Treasurer	Andy Meyer	North Park University
Past-president / Continuing Education Coordinator	Elaine Fetyko Page	Elmhurst College
Appointments to standing positions:		
Communications Coordinator	Melissa Proulx	North Central College
SIG chairs:		
Archives	Gloria Hendrickson	University of St. Francis
Public Services	Cynthia Kremer	Benedictine University
Technical Services	Christa Stickler	Wheaton College
Web Services	Rich Clegg	Dominican University
Nominating committee:		
	David Stern	St. Xavier University
	Susan Swords Steffen	Elmhurst College
	Jan Chindlund	Columbia College Chicago

Summary of Meetings:

Sep. 14, 2015	Executive committee meeting
Oct. 16, 2015	Fall Director's Meeting
Oct. 19, 2015	Public Services SIG event: OER and LIBRAS Libraries
Oct. 21, 2015	Technical Services SIG event: It Takes Two: Technical Services and Public Services Collaborations
Nov. 13, 2015	Archives SIG event: Meet and Greet
Feb. 25, 2016	Technical Services SIG event: More with Less: Making the Most of Tight Resources
Feb. 26, 2016	Web Services Sig event: Change Management: Bridging the Digital Divide
March 22, 2016	Executive Committee meeting
March 22, 2016	Public Services SIG event - Improving Relevance, Outreach and Promotion of Public Services
April 15, 2016	Archives SIG event - Chicago Film Archives Visit
April 25, 2016	Spring Director's Meeting
May 19, 2016	50 th Anniversary Celebration / Annual Meeting

Vice-President's Report - Shannon Wenzel (University of St. Francis)

Archives

Meet and Greet: This event hosted at the University of St. Francis was intended to be a brainstorming session for archive and library staff of LIBRAS to discuss future activities for the Archives SIG. *Members attended: 0* (November 13, 2015)

Chicago Film Archives Visit: The visit comprised the history of CFA's founding and the evolution of the organization to becoming one of the premier film archives in the country. Included was a tour of their vault, two film screenings, and discussion of the differences between our institutions. *Members attended: 4* (April 15, 2016)

Public Services

OER and LIBRAS Libraries (In person meeting held at North Park University Oct 19th).

This event featured 5 presentations from librarians and university administration on why OER matter and how libraries are leading OER initiatives. 21 people attended the event.

Improving Relevance, Outreach and Promotion of Public Services (In person meeting held at Benedictine University March 22nd) Speakers presented the following topics: Creating awesome exhibits with faculty collaboration, changing your service model, and discussing the Information Literacy Framework with Faculty. There were 7 attendees.

Technical Services

It Takes Two: Technical Services and Public Services Collaborations (webinar, held at Trinity International University, October 21, 2015). This webinar, offered by the Georgia Library Association, offered tips for forging collaborations between Technical and Public Services departments, with a focus on academic libraries. The event concluded with a discussion about how LIBRAS libraries are already collaborating

across departments and how they might implement the ideas suggested in the webinar.
Attendees: 11.

More with Less: Making the Most of Tight Resources (forum, held at Wheaton College, February 25, 2016). This event offered presentations on streamlining purchasing, withdrawals, and serials binding workflows, saving money with journal article pay-per-view, data-driven acquisitions, deriving tables of contents from publishers' websites, and automating subject categorizations for new resource RSS feeds. Forum slides and documentation available at <https://wheaton.box.com/TechServicesSpringForum2016>. Attendees: 26.

Web Services:

Change Management: Bridging the Digital Divide

Friday, February 26, 2015, 1-4pm; coffee social after 4pm
Dominican University

Librarians often face the challenge of advocating and teaching digital technologies and services to patrons, customers, and colleagues who may be unfamiliar or apprehensive of these resources and the new workflows they bring. As institutions migrate from paper and traditional systems to integrated digital solutions, the transition is shared across industries; libraries and digital professionals alike will implement adoption and implementation strategies focused on educating and satisfying end-user needs. Additionally, as end-users adopt these technologies, we'll face challenges in explaining the rationale of why these changes occurred and in providing a timely and satisfying transitioning process. The purpose of this presentation and panel is to examine how we handle these challenges.

Presenters and Panelists:

- Jason Boggs – Systems Analyst at Argonne National Laboratory
- Anthony Buralli - MySQL/PostgreSQL Database Administrator at Law Bulletin Publishing Company

- Bryan Deziel - Discovery and Digital Resources Librarian at Argonne National Laboratory
- Sarah Leeman - Online Learning & Web Support Librarian at National Louis University

Anthony Buralli did not present as he was called away on a major assignment immediately preceding the event. Approximately 18 people were in attendance.

Secretary's Report – Michelle Oh (Lake Forest College)

General Meetings Held

LIBRAS Directors met October 16, 2015 at University of St. Francis and on April 25, 2016 at Kendall College.

The Executive Committee met September 14, 2015 at Trinity International University, October 6, 2015 via conference call, and March 22, 2016 at North Park University.

The annual meeting will be held on May 19, 2016.

Meeting Minutes

Minutes from the above meetings will be posted on the LIBRAS web site.

Reports from all meetings, officers and committees will be collected and placed in the LIBRAS Archives located at North Park University.

Treasurer's Report – Andy Meyer (North Park University)

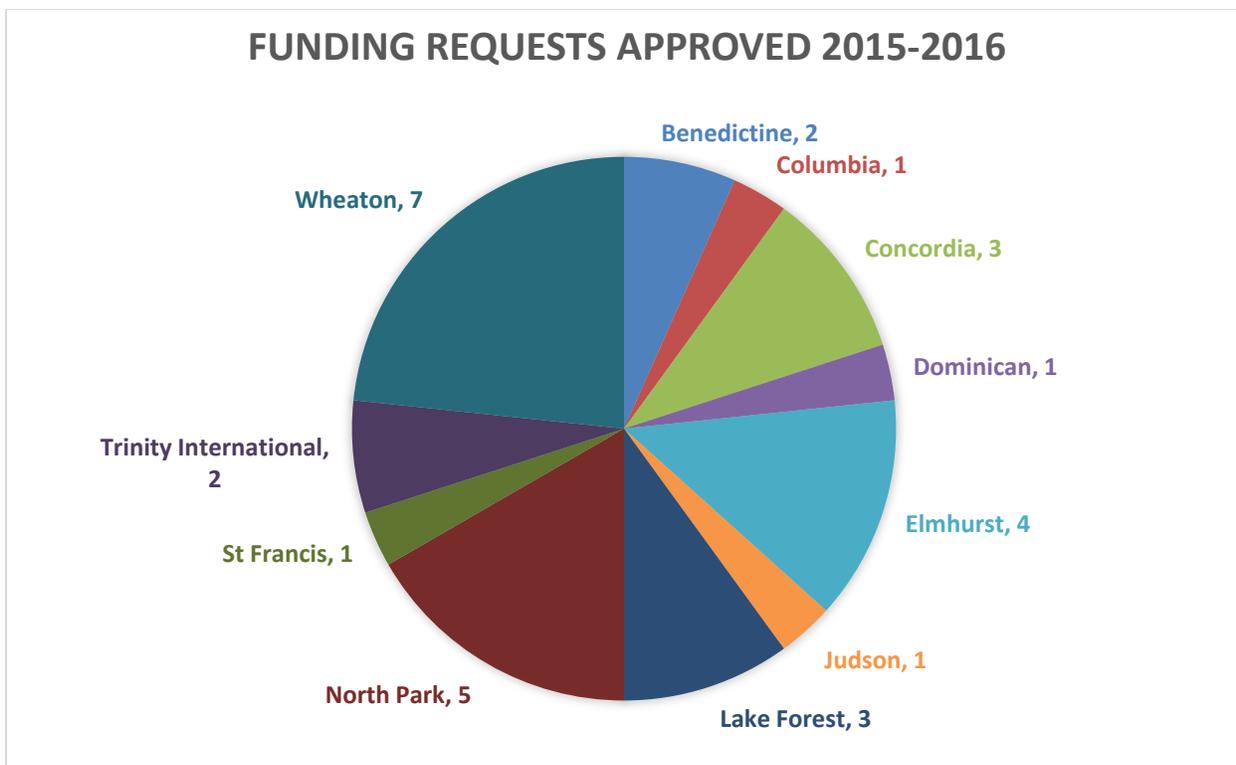
		Budgeted	Spent	Committed/Projected
Assets	Cash in Checking Account (9/1/2015)	\$16,718.64	\$16,718.64	
Income	Membership Dues	\$8,500.00	\$8500.00	
Expenses	Continuing Education	\$6,500.00	\$2,664.20	\$4,000.00
	Professional Development Grant	\$500.00	\$0	-
	Research Grant	\$300.00	\$0	-
	Events and Programming	\$2,000.00	\$550.38	-
	Communications Technology	\$200.00	\$122.87	\$50.00
	Miscellaneous	\$0.00	\$0	-
Unique Expense	50th Anniversary Lunch	\$1,000.00	\$0	\$1,500.00
Unique Expense	Law stuff / Non Profit Status	\$10,000.00	\$3,700.00	\$6,300.00
Overview	2015-16 Income	\$8,500.00	\$8,500.00	\$0
	2015-16 Expenses	\$20,500.00	\$7,037.45	\$11,850.00
	Difference	-\$12,000.00	+ \$1,462.55	-\$10,387.50
	Cash in Checking	\$4,718.64	\$18,181.19	\$7,793.69

Overall, our financial picture remains strong. We are underspent in some areas but also expecting and planning for some major end of year expenses – continuing education reimbursements, 50th Anniversary lunch, and some major legal/accounting fees. The “Spent” column reflects our actual spending for the year – the committed/projected column tries to show committed expenses (approved continuing education applications awaiting reimbursement and legal fees to which we are committed) and other projected expenses.

Past-President / Continuing Education Report – Elaine Fetyko Page (Elmhurst College)

Applications/Funding

- 40 applications for funding were submitted from 11 of the 17 LIBRAS institutions
- 30 applications were funded: average award was \$237.42, lowest award was \$67.50
- 10 applications were not funded; 5 applicants who submitted for funding twice in this year had to be turned down for the second application
- Total funds approved = \$7,122

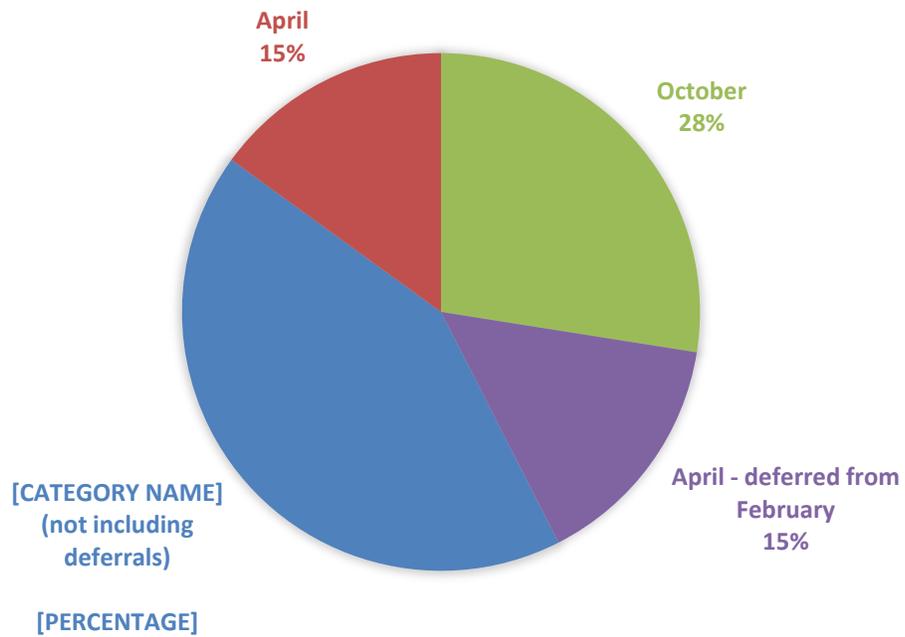


Additional Notes

- February funding period had 23 applications; 6 were deferred to April
- Neither the Professional Development Grant nor the Research Grant was applied for this fiscal year
- Most popular funded conferences this year:
 - Midwest Archives Conference 2016 (4)
 - ALA Annual 2016, ILA 2015, LOEX Annual 2016 (2 each)
- Clarifications will be made to the application form for 2015-2016, including:
 - Clearer designation on whether reimbursements should be directed to the individual applicant or to the applicant's institution

- Notifications of funding decisions will be sent both to the applicant and to the director OR someone else designated on the application

APPLICATIONS BY ROUND 2015-2016



FUNDED APPLICATIONS BY CATEGORY 2015-2016

