

**LIBRAS Annual Report**  
**2009 - 2010**



## **LIBRAS President's Report 2009-2010**

This has been an active year for LIBRAS. Our membership has remained at seventeen, and we have seen some growth in participation in both our Continuing Education funding and in attendance. We have welcomed new directors to the group this year, and we are actively looking for ways to involve them in our programs and activities. This document will illustrate the many events of this past year, and provide some indicators of future directions.

I want to thank the members of the Executive Committee for their hard work this year. Without their efforts, this would have been a less successful time. Ken Orenic, President-Elect, has planned and delivered strong programs for our fall and spring meetings. Jennifer Paliatka, Continuing Education Coordinator, has managed to help us extend financial support to a record number of recipients this year, with the able assistance of our Treasurer, Marie Hay. Marie has worked to spread our available funds as far as possible without breaking the bank. I would also like to recognize the contributions of Amy Weidner, who has served as our Communications Director.

Mark, Kroll, Caroline Sietmann, Katie Maier O'Shea, Kim Butler, Carol Warner, and Aimee Walker have chaired our Special Interest Groups and provided opportunities for our members to gather for discussions, problem-solving, and sharing. It takes all of these and the willing cooperation/support of the directors to keep LIBRAS alive and thriving. I want to thank all of you for the opportunity to serve as President. I'm looking forward to more years of successful programming as we move ahead.

Jack Fritts  
Benedictine University

## LIBRAS

### Vice President's Report Academic Year 2009-2010

#### Programming

Programming for the 2009-2010 academic year included a presentation at the fall Director's Meeting held at Dominican University by Bella Karr Gerlich, University Librarian, Dominican University's Crown Library. The topic of the presentation was Dr. Gerlich's research in developing the Reference Effort Assessment Data scale (READ Scale).

The LIBRAS Annual Meeting, to be Held May 11, 2010 features a presentation by Larissa Garcia, Instruction Librarian at National Louis University. The title of her presentation is *LibGuides: Multipurpose Online Guides for Your Institution*. Also scheduled to give presentations at the Annual Meeting are Wade Stewart, regarding the LIBRAS library website redesign, and the 2010 Research Grant recipient, Missy Laytham – Head of Technical Services at North Park University.

#### Activities

The LIBRAS website is being redesigned and reorganized by Wade Stewart, Dominican University GSLIS alum and currently the Library Technology Specialist at Elmhurst College. Wade is investigating using Moodle content management system as a platform for the LIBRAS website. The goal of the redesign is to improve the organization of content on the website, making information more readily accessible. Additionally, by using a content management system users will be able to update predefined areas of the website without having extensive prior knowledge of web authoring code.

In an effort to improve communication between the LIBRAS Board, library directors, SIG chairs, and the LIBRAS membership, a staff directory was created using Google Docs. Staff information, including contact information, position and library is included in the document, as well as the SIG group(s) in which a LIBRAS member might be interested. The goal for creating the directory is to maintain current membership information in one central on-line location that can be easily updated by LIBRAS liaisons and library directors. Ideally, SIG chairs can use the directory to identify specific LIBRAS members for invitation to events of interest.

GSLIS student Michelle Benedicta created a website mashup using Google Maps to plot LIBRAS institutions. Included in the map is contact information, a link to the website for each member library as well as a photo of each member library. Link to map: <http://tinyurl.com/librasmap>

Respectfully submitted,  
Ken Orenic  
LIBRAS Vice President

**Past President/Continuing Education Director  
Annual Report – 2009-2010**

The 2009-2010 year was a very busy one for LIBRAS Continuing Education. Overall, we received Continuing Education Grant applications totaling \$14,642. Applications were made for all three Continuing Ed categories, as well in the Professional Development Grant and the Research Grant. LIBRAS was able to grant \$10,005 to its members.

We looked at many factors in making funding decisions. We gave first preference to people that were presenting at their conferences. We looked at what funding the member institution was able to provide and we looked at how much each institution and each individual has received from LIBRAS funding.

LIBRAS received 44 applications this year; it funded 35. A few applicants did not attend for personal/family reasons, some were denied funding because of an incomplete or late application and some were not granted because of previous funding they or their school were awarded.

**Continuing Education Grants by Institution**

	# of Applications	Applications Granted	Amount of Funding Granted	Grant Amounts
Aurora University	1	1	500	500
Benedictine University	7	6	1310	190,190,190,190,275,000
Columbia College	2	2	550	275,275
Concordia University	4	4	755	190,185,190,190
Dominican University	3	3	555	275,185,95
Elmhurst College	5	4	1155	190,190,500,275
Judson University	1	0	0	
Kendall College	0	0	0	
Lake Forest College	0	0	0	
Lewis University	1	0	0	
North Central College	3	2	340	150,190
North Park University	4	4	1150	185,190,500,275
Saint Xavier University	4	2	625	500,125
Trinity Christian College	0	0	0	
Trinity International University	3	2	1000	500,500
University of St Francis	3	2	275	175,100
Wheaton College	3	3	1275	500,500,275
<b>Total</b>	<b>44</b>	<b>35</b>	<b>9490</b>	<b>9490</b>

This year, ALA was held in Chicago, and we had a large number of attendees. Also this year, ALA occurred twice in the same fiscal year. This put an extra burden on the Continuing Education budget. We also sent eight members to LOEX – some of whom presented.

We awarded three \$500 grants to Elaine Page for Copyright certification classes, to Janelle Sanders towards an MLIS degree and to Missy Laytham in the area of Technical Services research.

### **Breakdown of the Continuing Education Grant**

Name of Grant	Number of Applications	Conferences	Amount awarded
Continuing Ed (A) General Library Conf	31	ALA (19), ILA(2), IACRL(1), LOEX (8)	5,255
Continuing Ed (B) Workshop or Conference of Specialized Nature	9	WILU, ERL, ICERI, Lib Tech Conf (2), Off Campus Librarians, Distance Teaching, Assoc of Christian Librarians, ACRL Assessment Immersion	3,250
Continuing Ed C Online Cont Ed	1	Copyright Certification Classes	500
Professional Development Grant	1		500
Research Grant	1		500

Finally, I spent some time this year listening to feedback from the Treasurer, Executive Committee, Continuing Education applicants and the LIBRAS Directors about the Continuing Education application process. Many have asked that an online form be added to the LIBRAS.org web site. This invites spam, crawlers, data miners and the like onto our site and causes significant problems for website management and response times.

Without having to rewrite (and reapprove) all the Continuing Education Application Guidelines, I have revamped the application form itself and will make it available as a .pdf file in the near future. I hope this will ease your job of filling the application out and my job of accounting for the Continuing Education Grant monies a little easier for all.

**LIBRAS**  
**Secretary's Report**  
**Academic Year 2009-2010**

**General Meetings Held**

LIBRAS Directors met on October 15, 2009, at Dominican University, and on April 20, 2010, at Kendall College.

The Executive Committee met on August 19, 2009, at Elmhurst College; on October 15, 2009, at Dominican University; on March 16, 2010, at Columbia College; and on May 4, 2010, at Trinity International University.

The annual meeting will be held on May 11, 2010, at Dominican University.

**Meeting Minutes**

Minutes from the above listed meetings are or will be posted on the LIBRAS website.

Reports from all meetings, officers and committees will be collected and placed in the LIBRAS Archives, located in the North Park University Archives.

Respectfully submitted,  
April Levy  
Columbia College  
May 7, 2010

**LIBRAS Annual Report  
Treasurer's Report for 2009 - 2010  
(Through April 30, 2010)**

Income	Budget
Dues	\$8,500.00
08/09 Conference Commitments	\$2,465.00
<b>TOTAL INCOME</b>	<b>\$10,965.00</b>

Expenses	Budget	YTD	Balance
08/09 Conference Commitments	\$2,465.00	\$1,890.00	\$575.00
Continuing Education	\$2,000.00	\$1,983.91	\$16.09
Professional Development Grant	\$500.00	\$500.00	\$0.00
Research Grant	\$500.00	\$500.00	\$0.00
Conference Registration	\$4,050.00	\$275.00	\$3,775.00
Hospitality	\$600.00	\$271.30	\$328.70
Legislation	\$0.00	\$0.00	\$0.00
Miscellaneous	\$150.00	\$26.70	\$123.30
Programming	\$500.00	\$0.00	\$500.00
Public Relations	\$0.00	\$0.00	\$0.00
Communications Technology	\$200.00	\$0.00	\$200.00
Audit	\$0.00	\$0.00	\$0.00
<b>TOTAL EXPENSES</b>	<b>\$10,965.00</b>	<b>\$5,446.91</b>	<b>\$5,518.09</b>

Assets	Balance
Cash in Checking	\$5,851.71
Cash in Savings	\$1,949.85
Certificate	\$10,591.23
<b>TOTAL ASSETS</b>	<b>\$18,392.79</b>

The funding of the Continuing Education, Professional Development, Research Grant, and Conference Registration has been invaluable during these troubling financial times. The Continuing Education Coordinator did an outstanding job of funding as many requests as LIBRAS was able to subsidize. LIBRAS expects to pay out \$9,988.91 in support of these activities. An additional \$473.91 was reallocated, allowing LIBRAS to only have to turn away three submissions. The current projection is that we will end the fiscal year with a positive balance of about \$400.00.

During the Spring Directors' Meeting, the LIBRAS reserve was questioned. A couple years ago the reserve was reduced to \$10,000, one year's expenses. It was recommended that LIBRAS keep a smaller reserve of \$5000. The motion was made and approved by the Directors. The maturity date of the Savings Certificate is August 24, 2010. The treasurer will transfer \$500-\$1000 from the reserve into the budget every year until the approved amount is reached.

Respectfully,

Marie Hay  
Trinity International University

**LIBRAS Technical Services SIG  
2009-2010 Report**

The LIBRAS Technical Services Special Interest Group met at the University of St. Francis in Joliet on Tuesday, Dec. 8, 2009. Those in attendance were Laura Burt (North Park), Lee Forest (Concordia), Gail Gawlik (St. Francis), and Mark Kroll (Benedictine). The topic for discussion was cataloguing of e-resources. There was general consensus that the acquisition of e-resources had increased exponentially at all institutions, and that this was likely to continue.

Mark gave an overview of the e-resources that Benedictine has been cataloguing: e-journals, e-books from ebrary/CRCnetBASE/ACLS Humanities, etc., and electronic Illinois Documents. He mentioned that they are kept from showing up in the universal catalogue or OCLC (although that has since changed).

Lee said that Concordia has a netLibrary subscription. This gave them a significant amount of trouble at first; netLibrary apparently gave the wrong records to OCLC, and the records were not customized properly. Lee also stated that CARLI staff had been extremely helpful in assisting Concordia. He mentioned that they had begun to catalogue some streaming videos, and offered to e-mail examples to any other institutions that were interested.

Gail mentioned that St. Francis does not catalogue most of its e-journals. Their other e-resources were left in OCLC, but were not included in the universal catalogue; as with Benedictine, this has since changed.

Respectfully submitted,  
Mark Kroll  
Benedictine University

**LIBRAS Emerging Technologies SIG  
2009-2010 Report**

The Emerging Technologies SIG met at Benedictine's Moser Center on January 12 for a workshop on Creative Commons. Materials are available on the wiki: <http://librasemergingtechnologies.pbworks.com/>. We plan to hold another event in late spring or early summer. We might do something similar to last spring, at which librarians from several different schools each presented on how their libraries are using Web 2.0 tools.

Caroline Sietmann  
Dominican University