

**Fall LIBRAS Director's Meeting  
Elmhurst College  
September 20, 2005**

Present: Larry Wild (President), Judson; Sally Anderson (Vice President), North Park; David Malone (treasurer), Wheaton; Jennifer Paliatka (Secretary), Elmhurst; Ted Schwitzner (Past President and proxy for Carolyn Sheehy), North Central; Henry Latzke, Concordia; Jack Fritts, Benedictine; Mark Vargas, Saint Xavier; Linda Fratt (proxy for Robert Krapohl), Trinity Intl.; Iva Freeman, Kendall; Lisa Gonzalez (40<sup>th</sup> Anniversary Celebration Committee), Trinity Christian; Susan Swords Steffen, Elmhurst College (also proxy for Laura Patterson, Lewis); Lisa Richmond, Wheaton; Ryan Williams (co-Communications Director), North Central; Terry Cottrell (proxy for Janet Gayle), St. Francis; Kimberly Hale (via telephone), Columbia.

1) President Larry Wild called the meeting to order at 9:37am. The minutes from the March 9<sup>th</sup> Director's Meeting and the May 11<sup>th</sup> Annual Meeting were approved. Minutes from the Strategic Planning Committee were distributed.

2) Treasurer David Malone distributed the 2005-2006 budget. Concerns arose that the budget is larger than the incoming dues. David explained that LIBRAS is not expected to spend the full amount in several lines of the budget. A discussion of raising annual dues ensued. Also discussed was the amount of money in the LIBRAS money market. It was recommended that the Executive Committee monitor budget spending and possibly survey the membership about a raise in the annual dues. The budget was approved as presented. Please see attached budget.

3) Past President Ted Schwitzner presented the Continuing Education report.

A) LIBRAS funded 18 ALA attendees, 1 ALA pre-conference attendee and 4 attendees at other conferences. Two applicants for the Professional Development Grant and one applicant for the Research Grant have been approved.

B) Ted has created a Continuing Education blog which he will advertise to LIBRAS members.

C) Ted proposed to amend the language of the Professional Development Grant eligibility requirements to include the phrase "Currently employed **in a permanent position** by a LIBRAS library, either full-time or part-time." The amendment was passed.

4) Larry has been working with the owner of the domain name libras.org. The owner of that domain is willing to donate the name to LIBRAS as a tax deduction. At the same time, Treasurer David Malone has been investigating less expensive web site hosting companies. The move away from Synergistics and toward the new URL should occur in the next several weeks.

Additionally, Ryan Williams has accepted the position as Communications Director and will assist with maintaining the LIBRAS web site.

- 5) Under the LIBRAS by-laws, LIBRAS must have an audit this year. After much discussion about who would be the best candidate to audit LIBRAS, Larry made the following proposal:

*To have a Judson College Accounting professor and his class complete an audit for Fiscal year 2005 on the condition that we have a professional contract with the professor. LIBRAS membership would review said audit and determine if we needed to hire a non-professor, Illinois-licensed CPA.*

The proposed motion carried.

- 6) Vice President Sally Anderson gave the 2005-2006 program calendar. Please see attached schedule. Please note that there are two changes to the November 1 program. It will be titled "Leading at Every Level to Create a Spirited Organization." The time of the program will be 1:00pm to 3:30pm.
- 7) Lisa Gonzalez, from the 40<sup>th</sup> Anniversary Committee, gave a report on the planned celebrations. Some ideas for the celebrations included: A display, a brief program, the announcement of the Melvin George Award and refreshments. It was suggested that the LIBRAS 40<sup>th</sup> Anniversary Celebration be held in conjunction with IACRL if the conference takes place in the Chicago area. Susan Swords Steffen suggested that retired/former LIBRAS directors and previous Melvin George Award winners be invited. Please send the names of Melvin George nominees to the Executive Committee or to the 40<sup>th</sup> Anniversary Committee.
- 8) The All-LIBRAS listserv was discussed. It was noted that it might be too cumbersome and time-consuming to keep track of every LIBRAS member's subscription. Larry discussed his proposal for a LIBRAS Liaison system that would foster two-way communication between member institutions and LIBRAS.

It was decided that each Director would serve as the LIBRAS Liaison or appoint someone within his or her institution to serve as the LIBRAS Liaison. Each Liaison would be responsible for communicating information about LIBRAS, such as grant opportunities and deadlines, programs, etc., to all the members at each institution. Also, each LIBRAS liaison would communicate things like staff, changes, professional news, etc., to the LIBRAS listserv and/or Communication Director.

Directors shall report the name of their institution's liaison to Larry Wild by October 25<sup>th</sup>, 2005.

- 9) On behalf on Carolyn Sheehy, Ted presented an e-book consortial buying opportunity through OCLC. The program is unique in that the consortium would

assign an amount it would like to spend on e-books in a given year. The first use of the book is free; when the book is used a second time, the consortium would be charged for the book. The charge is a one-time purchase that would be deducted from the total amount that LIBRAS has allocated. If any of the allotted money is not used by the end of the year, LIBRAS would forfeit it to OCLC.

At this time, the e-book collection does not overlap with the e-books that CARLI has purchased. It was suggested that we learn more about this OCLC e-book program and look into what CARLI's future plans are with e-books.

- 10) The meeting concluded with library representatives giving a snapshot of what is new at their library.

The meeting adjourned at 12:01pm.

Respectfully submitted,

Jennifer Paliatka  
LIBRAS Secretary