

LIBRAS Fall Directors' Meeting

Minutes of Meeting
October 30, 2012

Opening:

The meeting of the LIBRAS Library Directors was called to order by President Kathryn Maier-O'Shea at approximately 12:30 p.m. on 30 October, 2012 at Wheaton College.

Present:

Sally Anderson, Director, Brandel Library at North Park University; Jill Bambenek, Dominican University (LIBRAS Treasurer, proxy for Felice Maciejewski); Terry Cottrell, Director, LaVerne & Dorothy Brown Library at University of St. Francis; Jack Fritts, Director, Benedictine University Library; Kathryn Maier-O'Shea, North Park University (LIBRAS President); David Malone, Wheaton College (LIBRAS Vice-President/President-Elect); Rebecca Miller, Trinity International University (proxy for Dr. Rob Krapohl); Mary O'Dea, Lewis University (LIBRAS Secretary); Jennifer Paliatka, Elmhurst College (proxy for Susan Swords-Steffen); Lisa Richmond, Director, Buswell Memorial Library at Wheaton College; Yana Serdyuk, Director, Klinck Memorial Library at Concordia University; John Small, Director, Oesterle Library at North Central College (LIBRAS Past President / Continuing Education Coordinator); .

A. Approval of Minutes

Minutes were not presented at the current meeting.

B. Open Issues

C. New Business

Directors' Reports:

Sally Anderson, Brandel Library at North Park University reports that during the North Park voter registration event, 185 new voters were registered. She announced that she will be retiring.

Rebecca Miller, proxy for Rob Krapohl. Roling Library at Trinity International University. Trinity has been using a house-built Drupal content management system, but are discussing a move to WordPress or LibGuides. A remodel is being planned. Group study space is needed for undergraduates.

Jack Fritts, Benedictine University Library. The library is being remodeled. They have lost their top two floors, and their collections are now in the basement. The chapel is on the 4th floor; the 5th floor will be for student use only when the remodel is complete. Also:

science faculty will be moving; and Benedictine will be opening a campus in Mesa, Arizona in January 2014.

Terry Cottrell, Brown Library at the University of St. Francis. The Albuquerque campus is moving to a new space. The University has begun a search for a new President. Terry is on the search committee as budget representative for staff council. They have experienced an uptick in archives activity, and have a new archivist. Terry started a moderated debate series jointly with the Honors Society, which was reported on the front page of the local newspaper. There is discussion of reviving the campus literary magazine. Terry has been invited to do more IT and educational technology planning with IT. The University of St. Francis is using Canvas rather than Blackboard as its online instruction/course management platform. Terry is in charge of streaming video for instruction. USF's Center for Teaching Excellence has been retired. Moving forward, decisions will be based upon research; they are currently looking for research on 'tablets as a research tool'.

Jill Bambenek, proxy for Felice Maciejewski, Rebecca Crown Library at Dominican University. At Rebecca Crown Library an effort is underway to become the center for distance learning. The library is already the center for sustainability education and implementation on campus.

John Small, Oesterle Library at North Central College. North Central College has selected Troy Hammond to be its new President. He will take office on January 1, 2013. For the Honors program at North Central, every thesis now has a librarian assigned as a third reader. One of this year's projects was on e-book use on campus. There were approximately 52 honors theses this year; the number varies year to year.

Mary O'Dea, proxy for Mary Ann Atkins and Jana Fast, Lewis University Library. Lewis University has re-commenced its search for a director and is hopeful that a hire may be made early in 2013. Spring semester 2012, Lewis held its first annual 'Celebration of Scholarship' symposium with lectures and poster sessions given by faculty, students and staff to showcase their research. The library hosted the poster sessions, which were heavily visited. That event was an enormous success. In the summer of 2012, Mary Ann Atkins and Jana Fast were appointed as Interim Co-Directors of the Library.

Lisa Richmond, Buswell Memorial Library at Wheaton College. The Library has filled a new position created to focus on promotion and outreach, and currently has a position open for a Digital Initiatives Coordinator. The library is construed as a 'teaching library, and in support of that vision has doubled the professional librarian presence in its information commons from 2 to 4. The information commons now includes technology collaboration stations for group work using technology. The library has implemented LibAnswers, a reference platform that combines a chat service, email integration and other social/sharing features with a knowledgebase that may be added to by library staff. The physical space of the library has been rearranged. All print reference works and periodicals have been collocated in a single, shared space. Collections: There is no longer a requirement that theses and dissertations with microform copy be provided to the

archives – they are now generated from pdf. Bound periodicals that exist in JSTOR have been withdrawn. Buswell Memorial Library has received a donation of the source material used in production of the Encyclopedia of Contemporary Christian Music.

Jennifer Paliatka, proxy for Susan Swords Steffen, A. C. Buehler Library at Elmhurst College. Susan Swords Steffen's mother, an important figure in the Elmhurst College community, has passed away. The library will receive her personal library as a bequest. Elmhurst did not hit its predicted enrollment numbers; distance education has become important to the college. Faced with a \$5 million budget shortfall, the library's non-salary budget is being cut by 5%. The library is hoping to absorb the main impact of this cut by cutting back on its print journal subscriptions. A print-management system, PaperCut, has been implemented campus-wide. Elmhurst's School for Professional Studies has implemented Desire2Learn as its online instruction/course management platform, independently of the rest of the college, which uses Blackboard. The library has gained an Instructional Technologist, housed at the library, but paid by the Center for Scholarship and Teaching.

Yana Serdyuk, Klinck Memorial Library at Concordia University. Ph.D. programs are being expanded. A cooperative Bachelor's degree program is being begun with the College of DuPage, in Healthcare Management, Sports & Recreation Management, and Visual Arts Administration. This past year the number of library instruction sessions has increased. There has been an increase in the number of requests for DVD/streaming video. Klinck Memorial Library has 1 part-time reference position open.

Other Business

Katie Maier-O'Shea recommends the following amendments to the LIBRAS Handbook:

Permit reimbursement by LIBRAS for online training up to \$100, in Category C, as long as there are funds available.

Permit reimbursement by LIBRAS, up to \$50, for hospitality at LIBRAS-sponsored events.

Remove references to Direct Borrowing/ILL, as it is obsolete.

Harmonize Continuing Education funding caps at \$300 for all three categories (A, B, & C).

Remove the reporting requirement for those receiving Continuing Education funding.

Jill Bambenek emphasized the need for all receipts for reimbursement to be submitted by the end of the fiscal year, i.e. by June 30 of the year in which the expense was incurred. A statement to this effect will be included in email messages informing award recipients that their applications have been accepted.

Adjournment:

Meeting was adjourned by Kathryn Maier-O'Shea.

Minutes submitted by: Mary E. O'Dea, Secretary

Approved by: The LIBRAS Executive Committee