

**LIBRAS Fall Director's Meeting
October 17, 2014
Dominican University**

Present:

Alexis Carscadden, Kendall College; Jan Chindlund, Columbia College Chicago; Marcille Frederick, Trinity Christian College; Jack Fritts, Benedictine University; Felice Maciejewski, Dominican University; Andy Meyer, North Park University (Treasurer); Rebecca Miller, Trinity International University (proxy for Rob Krapohl; Vice-President/President-Elect) ; Sheryl Nichin-Keith, North Park University (proxy for Katie Maier-O'Shea) ; Elaine Fetyko Page, Elmhurst College (President); Shannon Pohrte-Wenzel, University of St. Francis (proxy for Terry Cottrell); Lisa Richmond, Wheaton College; Yana Serdyuk, Concordia University; Susan Swords Steffen, Elmhurst College; David Stern, Saint Xavier University; Anne Thomason, Lake Forest College (proxy for Jim Cubit); TJ Urbanski, Lewis University; Aimee Walker, North Central College (proxy for John Small; Communications Director); Amy Weidner, Benedictine University (Secretary)

Absent:

John Law, Aurora University; David Malone, Wheaton College (Past President/Continuing Education Coordinator); Larry Wild, Judson University

Introductions and Welcome:

The meeting of the LIBRAS Executive Committee and member library Directors was called to order at 10:05 AM on Friday, October 17, 2014 by President Elaine Fetyko Page. Elaine welcomed all present and all attendees introduced themselves.

Programming for 2014-2015:

The SIG Chair meeting was held on Sept. 29, 2014 at Benedictine University. There are 3 SIG groups:

1. Public Services, chaired by Ursula Zyzik – St. Xavier University
2. Archives, chaired by Julie Wroblewski – Benedictine University
3. Collection Management, chaired by Stephanie Fletcher – Trinity International

Amy reviewed the potential program offerings from past meeting notes.

David Stern, SXU, inquired if we ever partner with CARLI for SIG topics. We do, but rarely due to the presenter's institution size. Many CARLI solutions do not scale down. Our SIGs tend to reflect how to do things discussed at CARLI meetings, but with a staff of 1.

The favored annual meeting topic was ebooks. Wheaton has a decision matrix and could provide potential presenter(s). Specifically workflow, process and deselection. TJ Urbanski (Lewis) noted that EBSCO is starting a PDA model and suggested that LIBRAS leadership invite the rep to present. David Stern (SXU) inquired about including deep search linking to a PDA project and asked if we should wait until May, or plan a midwinter session. It was mentioned that a midwinter session hasn't been held in several years. If we offer midwinter an online component was requested due to potential weather/travel issues. It was also asked if we'd consider looking into pooling our money (LIBRAS) for a PDA project. LIBRAS Executive Committee will note the interest and discuss it. Others requested more representation than just EBSCO (to facilitate discussion of differences in functionality and pricing models). Susan Swords Steffen suggested that we allow time for CARLI to have impact on negotiations. It's been observed that some vendors are no longer interested in dealing with CARLI/consortial pricing models.

Andy Meyer noted that North Park University has participated in a PDA pool project with other theological institutions.

Elaine inquired that if ebooks are discussed over winter would we want to use social media as the topic for the annual meeting? The group was in agreement and David Stern (SXU) brought up diigo as a social media tool. Below is his email forward post-meeting:

Social networking and online communities: diigo — free tools allow you to save and share favorite links, and to explore what others find interesting. <http://screencast.com/t/CDlmsUTF0VTI>

Watch for upcoming meeting announcements on the LIBRAS listserv. Emails may also be sent out to request host institutions so volunteer your site if you have new space(s) that you want to show off.

ACCA Symposium Invitation:

The 2014 ACCA Symposium is being held Saturday, November 1 at Elmhurst College from 8:30-2:00. Registration is free.

- ACCA's membership very heavily overlaps with LIBRAS
- Theme "Engaging Today's Students"
- a librarian track will be offered
- David Green from Northeastern Illinois University will be presenting on the Erial project
- The ILEADU Team LIBRAS group will be presenting on Open Access and Constellation
- Breakfast and lunch will be served
- there is still room for poster session(s) and presentation(s)
- This conference attracts a mix of both new and more seasoned faculty. Please encourage your librarians and staff to present or attend.

Proposed LIBRAS Budget for 2014-2015:

Andy Meyer, Treasurer, reported that financial management is now 100% online. To spend down some reserves the continuing education funding was slightly increased. Currently over \$3,000 has been approved for the first round of funding, and there are 2 more rounds remaining this year. The budget line for legal expenses was also increased this year to ensure LIBRAS legitimacy is in good standing. Andy notes that invoices were just sent out via USPS for dues and asked all directors to please pay them promptly. Andy's contact information is on the invoice if there are any questions. TJ Urbanski (Lewis) inquired if there might be funds available for a stipend for a shared intern. David Stern (SXU) asked if there was a budget line for Constellation. There is not at this time, Constellation is currently subsidized by the institution that hosts the server.

Requested Agenda Items:

- 1) Dealing with space issues – requested by TJ Urbanski
Lewis is being asked to reduce the footprint of their print collection, to install compact shelving and create more study rooms as well as create space for academic writing, IT, offices, etc. They are also being asked to address requests for "quiet space". There was a discussion on participation in the discussion on space management everyone's respective campus. And different methods of getting into that conversation if one is not:
 - "bully your way into the convo when you start to hear rumors"
 - identify existing groups such as a "Campus Environment Committee" or "Space Allocation Committee" that include representatives from across your campus

- partner with other groups (i.e. ID cards, honor's lounge, art museum, etc.) or collaborate with groups on campus so you have the ability to say "we are already helping by..." That helps you have negotiation.
- Pretend you are in control and you will eventually be. Little victories.
- Talk with your student government. Get them on your side.

Before participating identify what kind of space you want/need: Do you want a blended facility? Are you using a program plan meeting so everyone has to come to the table with their requests? Be proactive, approach the people at the rumor/root. Get in first, not last.

Then a discussion on security gates was proposed, specifically: When renovating space what are you doing with your security gates? Answers varied:

- We just bought a new system. Had to use book money as the gates are protecting the books. This institution has a high rate of book theft.
- Our gates didn't come back because they weren't "pretty". Our books are in compact shelving in the basement. Student workers at the circulation desk are our "security".
- Our issue is potential theft of technology. Keep your gates if you have pocketable/portable technology.
- Gates also quantify activity in the library
- There was also a discussion regarding blended vs. not blended spaces and how that affects your ability to work/collaborate across campus.

CARLI is also asking for videos from institutions that love their space and they are creating a web site resource containing the videos of new, successful spaces and bad spaces.

- 2) Disaster recovery support from sister libraries – requested by David Malone
- Reason for request was flooding/water concerns and the increased concern about access to electronic resources rather than print materials
 - David is requesting a memorandum of understanding to piggyback institutional IPs to others' accounts to allow access in the event of an emergency
 - Regarding websites, a few institutions are using LibGuides as an alternate library web site so that web servers going down on their own campus is not an issue
 - Revisit this topic request at a meeting when David is in attendance

Reports of the Member Libraries:

Elmhurst College Susan Swords Steffen (Director) - President and VP of Finance have both resigned. An ex-board member is now interim. The library is getting \$100,000 in new chairs (just ordered). The library has a staff of 7 instead of 6, tech services is down to only 1.5 people though. Opportunities are ahead. Enrollment is okay.

Columbia College Chicago Jan Chindlund (Director) – The library move that has been in the works for several years is no longer happening. They are making use of what they've learned and are creating a maker-space and will start buying equipment. They are also opening a collaborative technology group study room. Furniture money for the campus is not "pooled" and the college architect allocates by application. The library was one of the few who applied and will get a lot of new furniture. They have reconfigured a reference/instruction librarian to become an

Intellectual Property Librarian (she just finished getting her JD) and they've engaged students from student government to be library advisors – acting as an ongoing focus group for surveys, usability studies, etc.

Wheaton College Lisa Richmond (Director)- Wheaton is getting a CIO, but they will not be responsible for the library/archives. She is on the search committee. An archive collection is celebrating its 50th anniversary. LIBRAS institutions will get an invite. The new general education curriculum task force is almost complete. It will be voted on by faculty next month. This curriculum will include several core courses, remove distribution requirements, and create a thematic core.

Kendall College (Alexis Carscadden) – Kendall celebrated its 80th anniversary last night. About 800 people attended. Kendall College Day was declared yesterday by the mayor. Iva says “hello” to all. Their provost is retiring, and there's a mini-HLC meeting reviewing the online curriculum. So far feedback has been very positive and they've suggested Kendall publish their faculty mentoring program. Enrollment is up, international enrollment is way up. Obama's veterans program launched and Kendall is the only partner with Hilton for placement. The library is next in line for redesign funding. They have a new nights & weekends librarian, but their cataloger quit a couple of weeks ago. They will be hiring a PT cataloger. Kendall is also participating in meetings with CARLI schools that have had to leave CARLI to discuss create a sub-consortia.

Lake Forest College Anne Thomason (proxy) - Reviewers are currently reviewing Library IT and how it's fitting in with the campus mission/vision. Students requested more 24 hour space so the library worked with campus planning to move doors, etc. and that is being put in place. Enrollment is good, retention is better. Focus is on improving the student experience, early alert programs, etc. The archives has been very active on campus with good results.

St. Xavier University David Stern (Director)- David has been with SXU for 2 months. In that time he's begun working on a strategic plan. They replaced Blackboard with Campus and got a link to the library in every course that goes to a subject page. Once logged in you are presented with content only applicable to YOU. Their Comm101 courses have an information fluency component now, everyone on campus will get that session. The research process approach is replacing how-to training for all instruction. The library held two sessions on professional development for faculty: how to better search Google, but don't and working with your research using Zotero. Instituting a new data support model with the College of Business and requesting a data support center with a librarian, tools, etc. An old grant for subsidizing textbooks ended 3 years ago (Follett bookstore contract) and they now have \$6000k per year to work with faculty and research if etextbooks are “worth it”. SXU is working with Morgan Park High School to identify and bring in high school students to start their program early.

Lewis University TJ Urbanski (Director) – TJ has put time into repairing staff, hiring new librarians. They are struggling with adjusting positions to new responsibilities and are working with the AQIP group on campus to team build across campus. Exciting things are going to happen. Their library space is going to change, instruction is going to change. It looks like they will fundraise and get a new building. Record numbers.

Concordia University Yana Serdyuk (Director) – Concordia has a new president from Concordia Theological Seminary in Ft. Wayne. He's a chaplain and serves in Navy Reserves. Their numbers are flat/steady.

North Central College Aimee Walker (proxy) – NCC had record graduation numbers last Spring and filled all the open spots with incoming students. They are undergoing a program review for the first time in many years, the library will undergo this with the current dean who is retiring in June. Renovations and space changes over summer include a 50 seat computer lab (largest space on campus). It's popular, and the library gets priority use for instruction. There's also a new general use classroom in the library which has brought in more traffic. Collections have been moved around to make space for both these.

Benedictine University Jack Fritts (Director)- The library eliminated 2 staff positions and redefined them as a librarian positions: Access Services Librarian. We just hired a Digital Resources Librarian and a new Science Outreach Librarian starts in November. Construction is trying to get walls and a roof on the new College of Business building before winter, but they are 28 days behind schedule. A residence hall was evacuated due to mold, the students are being housed at Lisle Hyatt. The entire building will be emptied, cleaned and updated. The provost left to be a president elsewhere and the College of Liberal Arts dean was interim and then named Provost for the next 2 years. There are interim Deans in College of Liberal Arts, College of Business, College of Education and Health Services (also 2 year appointments). Springfield and Mesa are both growing slowly. There's still no librarian in Mesa. Sending Lisle librarians down to meet every few months to meet with students and faculty. First visit was a hello, second visit is going to be instruction. Continuing to update our web site and finding ways to

Trinity Christian College Marcille Frederick (Director)- lots of turnover of faculty, president left over the summer, provost is the interim president. Administration is pretty much all new, things are unsettled. HLC coming to visit about online programs. The new librarian position promised 2 years ago with graduate program is still on hold. Hoping to reconfigure the position as a writing specialist, too. Retention is being focused on, making videos. Numbers are steady, record circulation and headcount last year. St Jerome's day was a success. Writing class on campus is going to create book spine poetry and take pictures.

North Park University Sheryl Nichin-Keith (proxy) - Director retired in 2013, 2 positions shared the responsibility until this semester. Katie Maier-O'shea, Director of the Library and Dean of _____ (new position for the campus), Matt Ostercamp Assistant Director of the Library (physical space). New science building, new web site using Drupal. Experimenting with having textbooks in the library on open shelves.. Experienced loss/theft and they have been moved behind the desk (on reserve).

Trinity International University Rebecca Miller (proxy) - New President. New faculty book display in the library. Torah scroll from 1600s purchased and will be . Enrollment steadily falling. Impacting budget. Library is down 3 staff positions. Advertising for Electronic Resources Librarian now, later this year for a Theological librarian. Starting a table talks series for students to discuss controversial topics. 70 students came to first one.

University of St. Francis Shannon Pohrte-Wenzel (proxy)- Terry Cottrell is now CIO, Gail Gawlik and Shannon are now Assistant Directors. Doing inventory for first time in 10 years. Hope to clean up, weed and get a healthier collection. Enrollment is slightly down, new president. Going through GenEd curriculum right now, has been a difficult process. Overall stable. Will be using Drupal for a new web site. 2 new buildings acquired this summer in Joliet. Nursing will

eventually move to one after renovation. Albuquerque has a new building that students are happy with.

Dominican University (Felice Maciejewski, Director) - provost retiring at end of academic year, getting a Diversity officer and dean of business school. This is their first semester with a nursing program and it's going very well. They are also going through HLC accreditation right now. Government documents weed (big) and are determining what to do with the "found" space that it will free up. Dominican will participate in an Hemingway International Conference that happens every 2 years.

Wrap up conversation:

There was a request for a materials purchasing matrix if anyone wants to volunteer theirs as well as a matrix of when/why to select ebooks on specific platforms based upon issues such as price models, functionality, etc. Please share this information via the LIBRAS Directors listserv if you have it.

David Stern sent the following in an email after the meeting:

Article about complex layers of ebook purchasing in a consortial setting titled "Ebooks: From Institutional to Consortial Considerations" *Online 34 (3) : 29-35 (May/June 2010)*.

Adjournment: 12:00 by LIBRAS President Elaine Fetyko Page

Minutes: Amy Weidner, LIBRAS Secretary