

Executive Board Meeting  
Minutes (approved 9/11/2002)  
LIBRAS  
June 7, 2002  
St. Xavier University

Present: Ursula Zyzik, President; Luann DeGreve, Vice President; Larry Wild, Treasurer; Ted Schwitzner, Outgoing Secretary; Sonia Bodi, Past President; Anne Jordan-Baker, Secretary.

Sonia Bodi called the meeting to order at 10:15 a.m.

The meeting served as the transition meeting for new officers.

S. Bodi directed L. DeGreve to plan two LIBRAS program meetings: one in the fall and one in the spring. Bodi explained to the group that LIBRAS library directors will meet in September and May, SIGS (Special Interest Groups) will meet twice a year (once near Christmas), and the Executive Committee will meet once in the fall and once in the spring. Further, the Past President stays on for continuing education, and elections are held in April of each year.

In order for Larry Wild to assume the treasurer's duties, the board must sign authorization forms with the DuPage Credit Union and US Bank—L. DeGreve will prepare the forms, and board members will arrange to sign them next week. U. Zyzik will speak with Past Treasurer Mary Pat Radke to arrange for the treasurer's materials to be transferred to L. Wild. T. Schwitzner will direct Synergistic, the website development company that designed and maintains LIBRAS' website, to send bills directly to Treasurer L. Wild.

S. Bodi thanked T. Schwitzner for a great job as secretary and for work on LIBRAS' website. T. Schwitzner also noted that the LIBRAS letterhead needs to be revised to remove Barat from the list of libraries and to add the website (<http://www.LIBRAS-inc.org/>). A. Jordan-Baker will take care of this. Schwitzner also stated that the Treasurer's Report from the directors meeting of May 9, 2002, needs work.

Schwitzner also raised several issues concerning LIBRAS by-laws. One suggestion from the annual meeting was that LIBRAS create a way for members to cast absentee ballots. Further, there is a question about what to do with positions that are vacant, including the positions of website coordinator and newsletter editor.

L. Wild stated that Serials Solutions has informed LIBRAS that the consortium is close to having enough subscribers to receive a 25% discount rather than the 15% the organization currently receives. CATLA (the Chicago chapter of the American Theological Library Association) may decide to join with LIBRAS on Serials Solutions, which would result in the 25% discount. Libraries using Serials Solutions tend to be very happy with the service; only two LIBRAS libraries are not using the service.

Ideas for Programs

Information Literacy and Assessment; speakers/professors from Dominican U. to speak on their areas of expertise; electronic information ethics; copyright; training; salaries; reports back from members who have attended conferences. U. Zyzik suggested LIBRAS hold two different kinds of events for members: program meetings and discussion meetings. Also, SIGs may sponsor some meetings and invite the whole of LIBRAS to attend. Zyzik will appoint new SIG chairs, and she needs suggestions for this.

#### Other Issues

LIBRAS could meet at ACRL and other conferences to discuss what members are learning and thinking about. LIBRAS will probably continue to help fund members to attend ACRL.

The LIBRAS Directors meeting will tentatively be held on Sept. 11 at 10 a.m. at St. Xavier, but Zyzik will email out several different days/times to maximize director attendance and to try to avoid the failure to have a quorum, which has been a problem in the past (the 2/3 quorum requires that 12 of the 17 directors be present).

The meeting was adjourned at 11:35 a.m.

Respectfully submitted,

Anne Jordan-Baker  
Secretary