

LIBRAS SIG & Executive Committee Meeting
St. Xavier University
4 September, 2007

Present: Mark Vargas, president; Jennifer Paliatka, vice president; Sally Anderson, past president; Jack Fritts, treasurer; Rebecca Miller; secretary; Cheryl Howe, chair of reference SIG; Jenny Johnson, chair of serials SIG

The meeting was called to order at 1:10 pm.

- 1) Jennifer distributed a draft calendar of meetings for the coming year. The director's meeting will be held on Sep. 27. There is the possibility of a new archives SIG being formed. A preliminary schedule will be in place by the director's meeting
- 2) Ideas were proposed for meeting topics:
 - A faculty member from the library school at Dominican could present in the spring
 - Use of Blackboard by librarians
 - Challenges of technology
 - Attendees of ACRL Information Literacy Immersion program could present
 - Jack Fritts presented at a distance education conference in Poland
 - Survey of library directors on how the percentages of their spending has changed. Results could be shared at spring director's meeting.
 - Surveys – what to do with the results
 - Different archives in LIBRAS schools
 - Non-traditional students
 - Student panel
 - Faculty panel
- 3) After a short break, the executive committee continued its meeting.
- 4) We may need to change the wording about receipts for category A and B conferences. Category A currently says receipts are required, but just proof of registration is needed. Category B does not include receipts, but it should.

There was some discussion about changes to deadlines and the different categories. It was mentioned that too many changes make it confusing for people.

It was decided to keep the October 1 deadline for applications for the following year. It was proposed to have a second deadline of Apr. 1 for programs following that date until Sep. 30. Any applications submitted after Apr. 1 will be considered for the following year. This new deadline will need to be approved by the directors.

- 5) Jack distributed the previous year's budget and a proposed budget for the coming year. For the proposed budget, he changed lines to more closely reflect what was actually spent last year. Money will also be taken from the programming and research grant lines and put into continuing education. There was a suggestion that we change the lines during the year to match what's being spent.

There was discussion about the line related to legislation. It was proposed that this line be folded into the continuing education line. It was debated whether the description for category B should be changed to include legislative day. This will be brought up at the director's meeting.

- 6) An application for Nancy McTague for ACRL Immersion was approved. An application for a professional development grant for Nancy Falsiani was also approved.
- 7) Agenda items for the director's meeting were discussed. These included budget approval, the new Apr. 1 deadline, institution updates, introduce SIG chairs, and legislation. Locations for the Sep. 27 director's meetings were suggested in this priority order: 1) Judson 2) Trinity International University 3) SXU Orland Park campus. It was decided to have a program on technology and distance ed in November. Jack Fritts will lead a panel.

The meeting was adjourned at 4:00pm.

Respectfully submitted,

Rebecca Miller
Secretary