



Libras Transition/Executive Meeting

10 am

Friday, July 15, 2011

Dominican University

Fine Arts Green Room

Attendees: John Small, President (North Central), Mary Hollerich, Vice-President/President-Elect (Lewis), Terry Cottrell, Treasurer (St. Francis), Ken Orenic, Past President/Continuing Education Coordinator (Dominican), Jack Fritts, Former Continuing Education Coordinator (Benedictine), April Levy, Former Secretary (Columbia), Katie Maier-O'Shea, Secretary (North Park)

I. Transition Meeting: Former officers paired with the new officers to exchange documentation and information about their duties.

II. Executive Meeting

A. Libras Archives

1. What is the status of the Libras "archives" currently housed at North Park University's archives?
2. North Park houses the items, but does not have a staff to process the items. Feelings were mixed about the need for a Libras archivist.
3. Could assessment of current holdings and policies for future holdings be a task for the Libras Archives SIG?
4. **Action: Katie will talk to NPU archivist, Anne Jenner about current holdings and contact David Malone from the Archivist SIG about future policies.**

B. Libras Special Interest Groups (SIGs)

1. Given that some SIGs were inactive this year, should the number of SIGs be reduced?
2. It was suggested that a month or date range be assigned to each SIG or event to ensure that the calendar is filled and reasonably spaced throughout the year.
3. Four SIGs were proposed:
 - a. Archives
 - b. Collection Management

- c. Public Services
 - d. Technical Services
4. **Action: Directors should identify potential Libras SIG leaders who will run the SIGs.**

C. Additional Gatherings and Events

1. The current mandate is for SIGs to hold a minimum of one event per year. Two events have been suggested, but this expectation has not been fulfilled.
2. With the smaller number of proposed SIGs, one event *plus* at least one additional “planning activity” was suggested as a new policy. Examples of the latter could include (but are not limited to):
 - a. Hosting a group webinar and opening in up to all Libras members
 - b. Organizing an after-work social event

D. Budget

1. There is a Libras “hospitality budget” to cover items such as snacks served at SIG meetings. The current budget is \$50/event, although some institutions choose to pay for food served at their campuses.. It was decided that Libras funds would not pay for alcohol for liability reasons and out of consideration for Libras institutions that forbid alcohol.
2. Group webinars for all Libras institutions were discussed with the following funding guidelines:
 - a. Individual institutions would pay for the webinars that they would purchase for their own employees as usual, but they would invite other Libras employees when appropriate. Visitors from other intuitions would not be expected to pay.
 - b. The possibility of purchasing larger, expensive webinars such as ACRL with group funding from the Libras budget or from additional pooled resources was discussed.
 - c. **Action: Institutions will proceed with proceed with hosting webinars (D.2.a.) with their own funding.**

E. Communication

1. ListServs should be reduced to one. **Action:** Contact Terry or Lisa at Wheaton.
2. Changing the name of Libras was discussed.
 - a. Some felt the current name did not indicate its identity or mission, particularly to administrators and other non-library employees.
 - b. Should additional members be added to Libras?

- c. Has the mission been revised in recent years to reflect the consortium's current function. **Action:** John Small will review it and send a draft via the blog/listserv.

F. Dues

1. Should dues be increased? They have been the same for a very long time.
2. The possibility of scaled dues was discussed with different dues for very small or large Libras institutions.
3. There is a substantial amount of money that should be spent.

G. Upcoming events

1. Fall kick-off drinks in August?
2. ebook webinar hosted by Dominican.

H. Adjourn